

***Indiana Native Plant and Wildflower Society***  
**INPAWS Small Grant Program Guidelines**

**Deadline February 1, 2010**

The Small Grants Program supports projects that are in line with the mission of INPAWS. Awards of up to \$1,000.00 can be used in conjunction with other sources of funding to promote the appreciation, preservation, conservation, utilization, and scientific study of the flora native to Indiana and to educate the public about the values, beauty, diversity, and environmental importance of indigenous vegetation. Successful awardees **must prepare a report to share with the INPAWS membership** after the project is completed. From time to time, **larger awards may be made** for special projects by presentation to the Executive Committee. All requests must be made in writing with a clear statement of how the award would further the mission of INPAWS and benefit our membership.

**Application Procedure**

1. **Cover sheet**, including: name of project; amount requested; location; applicant/contact person information (name, address, telephone, email); new or existing project; category that best describes the project—research, training, education, conservation and habitat, demonstration garden, etc.; prior INPAWS funding
  
2. **Text of proposal**, not to exceed two pages: (a) Summary of the project, not to exceed 50 words; (b) Clear, concise description of the project, including: How does the project further the INPAWS mission? Why is the project needed? Specific objectives to be achieved. Specific information on how INPAWS grant funds would be used, including a detailed species list of all plants and seeds to be used. Who benefits from the project—number who benefit and how. Names of organizations involved, if any, with a brief description of each, including number of members. Financial resources committed to the project from other sources, if any. Anticipated starting and completion date of the project.
  
3. **Budget sheet**, showing: (a) labor, material, and program costs; (b) sources and amounts of funds already raised, if any; and (c) total cost of the project.

**Two Ways to Submit Your Proposal**

**E-mail (preferred):** Send 1 copy to [smallgrants@inpaws.org](mailto:smallgrants@inpaws.org), noting the name of your project in the Subject line.

Land mail: Send 4 copies, **postmarked by February 1, 2010**, to INPAWS Small Grants Program, P.O. Box 30317, Indianapolis, IN 46230-0317.